

TRADE & MARKET SITE APPLICATION FORM

Trading Name & Company Name <i>(if different)</i>			
Postal Address <i>Including Post Code</i>			
Mobile Number			
Email Address			
Contact Person			
Exhibit Details <i>(These help to determine best location)</i>			
Power required or own generator? <i>(Power not available for Market Sites)</i>			
EACH SITE BOOKED RECIEVES 2 x EXHIBITOR PASSES			
TRADE SITE BOOKING:	Price	Qty	Amount \$
SINGLE site - 4 metre frontage x 8m deep	4m @ \$125 + GST = \$143.75		
DOUBLE site – 8 metre frontage	8m @ \$250 + GST = \$287.50		
TRIPLE site – 12 metre frontage	12m @ \$375 +GST = \$431.25		
Additional metres frontage	@ \$30/m + GST = \$34.50		
MARKET & SERVICE BUSINESS SITE BOOKING:	Price	Qty	Amount \$
MARKET Site <i>(no power available)</i>	3m x 3m @ \$50 + GST = \$57.50		
SERVICE BUSINESS Site <i>(no power available)</i>	3m x 3m @ \$50 + GST = \$57.50		
Power per 10 amp <i>(optional – TRADE SITES ONLY)</i>	\$50 + GST = \$57.50		
Additional Gate Tickets <i>(optional)</i>	\$15 including GST		
Membership - Warkworth A&P Society <i>(optional)</i>	\$35 including GST <i>(incl family pass to show-value\$40)</i>		
Warkworth A&P Society - GST No 52-212-456	Total including GST		\$

Signed: _____ **Date:** _____

Your signature on the application form denotes acceptance of the Rules and Regulations of the Warkworth A&P Society

Once your booking is received an invoice for your site as per the information supplied above will be emailed to you for payment.	OFFICE USE ONLY: Date invoiced: _____ Inv Number: _____ Show Pack Sent: _____
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Trade Contact: Secretary/Treasurer: Karen Black Mobile: 021-310 903

Email: secretary@warkworthshow.co.nz



EXHIBITORS INFORMATION

The Warkworth A&P Show continues to be a successful and enjoyable event attracting some five thousand visitors. There is high demand for the limited number of Sites available so forms should be submitted promptly to secure a site.

TERMS & CONDITIONS

All exhibitors must comply with the Show rules and Health and Safety Requirements as detailed in this form. All instructions given by Show Officials must be adhered to.

SETUP AND SECURITY

Exhibitors may setup their sites on Friday 21st March up to 7pm and on Show Day from 6.30am until 8.30am. There will be security overnight Friday, but no responsibility is attached hereto. The Trade Site Stewards will direct exhibitors to their allocated site. Exhibitors' vehicles must be fully confined within their site or else parked in the main car-park. Pack down on Show Day is from 4pm.

FOOD STALLS – please complete a Food Site Application Form

POWER

Power can be supplied to sites for an additional flat rate fee. Exhibitors must provide an estimate of their peak power usage to ensure their requirements can be met. **Please note only single-phase power points are available up to 10amps per site. If you require 3 phase power, you MUST supply your own generator and advise accordingly when making a site booking. Exhaust fumes and noise must not interfere with other neighbouring stall holders. Exhaust fumes must be directed skyward.**

EXHIBITOR PASSES

Exhibitors will receive two passes for each Trade or Market site booking. Extra passes can be purchased with your booking. See application form for details.

MEMBERSHIP SUBSCRIPTION

Membership to the Warkworth A&P Society for 2026 is \$35 and can be added to your application form. Members receive a family pass (for two adults and up to four children) valued at \$40.

DOGS AND PETS

Dogs and pets are not recommended.

EXHIBITORS HEALTH & SAFETY REQUIREMENTS & GUIDELINES

The Warkworth A&P Society is committed to the protection of people from accidental injury or damage whilst they are on the Society's grounds.

The Warkworth A&P Society will not be responsible for any accident, loss or damage that may be caused to or suffered by an exhibit, or which may be caused directly by any other exhibit, notwithstanding any

alleged negligence on the part of any officer or servant of the Society, and it shall be a condition of entry that each exhibitor shall hold the Society indemnified against any claim in respect of any such accident, loss or damage caused by any exhibit of such exhibitors. All exhibitors are asked to comply with the Health and Safety in Employment Act 1992, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996.

By signing the application form declaration, exhibitors accept the conditions of entry and indemnify the Warkworth A&P Society under the provisions of the Health and Safety in Employment Act 1992 and any amendments since that date.

The Society requests that all exhibitors abide by the following Health & Safety requirements whilst they are on the Society's Showgrounds.

1. Work in conjunction with the Society to ensure potential hazards are eliminated for the protection of people from accidental injury or damage.
2. Electrical power cords, plugs and fittings must be covered or placed where they do not create a hazard for people and be away from water sources. Power cords must be certified by an electrician.
3. Guy wires and pegs must be placed where they do not create a hazard for people. Pegs must be covered **and within the boundary of their site limits.**
4. Please keep within your allocated site to allow access between your site and the neighbouring sites.
5. Have signs indicating access and exit routes for the exhibit and ensure access ways are clear and safe.
6. Implement a crowd control strategy and if necessary erect fencing to safely control movement of people.

Additional Guidelines for Food Stalls and Mobile Units

1. Have a fire extinguisher handy to cooking facilities and a fire/emergency procedure in place.
2. All cooking appliances must be safe to operate (especially gas equipment) and located away from show visitors.
3. Abide by Auckland Council Environmental Health Officer's requirements for food safety and hygiene.
4. All Food should be served using suitable tongs, scoops, clean gloves and serviettes. Clean protective clothing should be worn. There must be hand-washing facilities available.
5. Food Storage and Display Units should be temperature controlled and all food should be covered.
6. Ensure your site area is kept clean and tidy including your waste collection.

There will be a compulsory safety briefing in front of the main stage at 8.45 am at which all exhibitors are asked to ensure the attendance of one staff member.

A full copy of the Society's Rules and the Health and Safety Rules is available from the Secretary on request.