



# 159<sup>th</sup> Warkworth A&P Show

Saturday 20<sup>th</sup> March 2027

SITE #:

## FOOD SITE APPLICATION FORM

|                                                                                                                         |  |          |
|-------------------------------------------------------------------------------------------------------------------------|--|----------|
| Trading Name &<br>Company Name <i>(if different)</i>                                                                    |  |          |
| Postal Address<br><i>Including Post Code</i>                                                                            |  |          |
| Mobile Number                                                                                                           |  |          |
| Email Address                                                                                                           |  |          |
| Contact Person                                                                                                          |  |          |
| Menu items<br><i>(Complete List - this helps to determine best location)</i><br>Supply as separate document if possible |  |          |
| Dimensions of Vehicle/Trailer to be on site <i>(must be supplied)</i>                                                   |  |          |
| Food vendor's Licence Number                                                                                            |  |          |
| Power <i>(not avail on site)</i> - Please select if you will be using a generator:                                      |  | YES / NO |

| SITE PURCHASE INCLUDES 2 ENTRY PASSES         | Price                                                     | Qty | Amount \$ |
|-----------------------------------------------|-----------------------------------------------------------|-----|-----------|
| <b>Mobile FOOD Stand (sites from 6m wide)</b> | <b>\$225 + GST = \$258.75</b>                             |     |           |
| Additional Gate Tickets (optional)            | \$15 including GST                                        |     |           |
| Membership to A&P Society (optional)          | \$35 including GST <i>(incl family pass – value \$50)</i> |     |           |
| Warkworth A&P Society - GST No 52-212-456     | Total including GST                                       | \$  |           |

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Your signature on the application form denotes acceptance of the Rules and Regulations of the Warkworth A&P Society

|                                                                                                                                         |                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| <p>Once your booking is received an invoice for your site as per the information supplied above will be emailed to you for payment.</p> | <p><b>OFFICE USE ONLY:</b></p> <p>Date invoiced: _____ Inv Number: _____</p> <p>Show Pack Sent: _____</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|

Trade Contact : Secretary/Treasurer: Karen Black Mobile: 021-310 903

Email: [secretary@warkworthshow.co.nz](mailto:secretary@warkworthshow.co.nz)



# EXHIBITORS INFORMATION

The Warkworth A&P Show continues to be a successful and enjoyable event attracting some five thousand visitors. There is high demand for the limited number of Sites available so forms should be submitted promptly to secure a site.

## TERMS & CONDITIONS

All exhibitors must comply with the Show rules and Health and Safety Requirements as detailed in this form. All instructions given by Show Officials must be adhered to.

## SETUP AND SECURITY

Exhibitors may setup their sites on Friday 19<sup>th</sup> March up to 7pm and on Show Day from 6.30am until Stewards will direct exhibitors to their allocated site. Exhibitors' vehicles must be fully confined within their site or otherwise parked in the main car-park. Pack down on Show Day should be no earlier than 4pm.

## FOOD STALLS

Exhibitors wishing to sell food must submit a list of the intended sale items for approval.

**PLEASE NOTE: No Candy Floss or Slushies can be sold by our Food Site holders.**

We have a current exclusive agreement for these items in place.

***A copy of the Food Safety Certificate and Vendor Licence must be sent in with the entry form.***

## POWER

We do not offer power to food sites. The power supply on site is not substantial enough to run the loads required by food vendors. You are required to have your own power supply (generator) if needed.

## GATE PASSES

Exhibitors will automatically be entitled to two passes for each site entry, although this may be increased for multi-site bookings on application.

## MEMBERSHIP SUBSCRIPTION

Membership to the Warkworth A&P Society for 2027 is \$35. Members receive a family pass (for two adults and up to four children) – valued at \$50.

## DOGS AND PETS

Dogs and pets are not recommended and are discouraged.

## EXHIBITORS HEALTH & SAFETY REQUIREMENTS & GUIDELINES

The Warkworth A&P Society is committed to the protection of people from accidental injury or damage whilst they are on the Society's grounds.

The Warkworth A&P Society will not be responsible for any accident, loss or damage that may be caused to or suffered by an exhibit, or which may be caused directly by any other exhibit, notwithstanding any alleged negligence on the part of any officer or servant of the Society, and it shall be a condition of entry that each exhibitor shall hold the Society indemnified against any claim in respect of any such accident, loss or damage caused by any exhibit of such exhibitors. All exhibitors are asked to comply with the Health and Safety in Employment Act 1992, Health and Safety at Work Act 2015, Hazardous Substances and New Organisms Act 1996.

By signing the application form declaration, exhibitors accept the conditions of entry and indemnify the Warkworth A&P Society under the provisions of the Health and Safety in Employment Act 1992 and any amendments since that date.

*The Society requests that all exhibitors abide by the following Health & Safety requirements whilst they are on the Society's Showgrounds.*

1. Work in conjunction with the Society to ensure potential hazards are eliminated for the protection of people from accidental injury or damage.
2. Electrical power cords, plugs and fittings must be covered or placed where they do not create a hazard for people and be away from water sources. Power cords must be certified by an electrician.
3. Guy wires and pegs must be placed where they do not create a hazard for people. Pegs must be covered **and within the boundary of their site limits.**
4. Please keep within your allocated site to allow access between your site and the neighbouring sites.
5. Have signs indicating access and exit routes for the exhibit and ensure access ways are clear and safe.
6. Implement a crowd control strategy and if necessary erect fencing to safely control movement of people.

#### **Additional Guidelines for Food Stalls and Mobile Units**

1. Have a fire extinguisher handy to cooking facilities and a fire/emergency procedure in place.
2. All cooking appliances must be safe to operate (especially gas equipment) and located away from show visitors.
3. Abide by Auckland Council Environmental Health Officer's requirements for food safety and hygiene.
4. All Food should be served using suitable tongs, scoops, clean gloves and serviettes. Clean protective clothing should be worn. There must be hand-washing facilities available.
5. Food Storage and Display Units should be temperature controlled and all food should be covered.
6. Ensure your site area is kept clean and tidy including your waste collection.

**There will be a compulsory safety briefing in front of the main stage at 8.45 am at which all exhibitors are asked to ensure the attendance of one staff member.**

**A full copy of the Society's Rules and the Health and Safety Rules is available from the Secretary on request.**